

## Cafeteria Charge Policy

**Name of Local Education Agency (LEA): Cristo Rey Newark High School**

**Implementation Date: September 2018**

### **Policy:**

- If money is owed for breakfast or lunch, the district must contact the student's parent or guardian with a **first notice** of the debt. The parent or guardian has *10 school days* to pay the amount due.
  - If the parent or guardian does not make a full payment by the end of the *10 school days*, a **second notice** must be provided to the parent stating that breakfast or lunch, as applicable, will not be served to the student beginning one week from the date of the **second notice** unless the payment is made in full.
  
- Snacks or Milk charges will not be permitted.
  
- School staff cannot make exceptions to the policy.
  
- School food service staff at each school will be trained annually on this policy.